

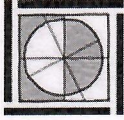
## School of Planning and Architecture Vijayawada

An Institute of National Importance, Min. of Education, Govt. of India, ITI Road, Vijayawada – 520008, Andhra Pradesh, India

# Minutes of 39<sup>th</sup> Meeting of the Board of Governors

**Held on 02.01.2024 at 15:00 Hrs.  
at Board Room, SPA Vijayawada  
(dual mode)**





**SCHOOL OF PLANNING AND ARCHITECTURE, VIJAYAWADA**  
**Survey No.4/4, ITI Road, Vijayawada-520008, AP**

**MEMBERS PRESENT (in Physical Mode):**

- |                                                    |             |
|----------------------------------------------------|-------------|
| 1. Dr.Amogh Kumar Gupta                            | Chairperson |
| 2. Prof.Dr.Ramesh Srikonda, Director, SPAV         | Member      |
| 3. Ar.Abhijit Shirodkar, Nominee of CoA            | Member      |
| 4. Dr.S.V. Krishna Kumar, Nominee of Senate, SPAV  | Member      |
| 5. Dr.Ayon Kumar Tarafdar, Nominee of Senate, SPAV | Member      |
| 6. Sh.K.V.Uma Maheswara Rao, Registrar, SPAV       | Secretary   |

**MEMBERS PRESENT (in Online Mode):**

- |                                                                                                                         |        |
|-------------------------------------------------------------------------------------------------------------------------|--------|
| 7. Prof.Dr.Virendra Kumar Paul, Nominee of UGC (On Line)                                                                | Member |
| 8. Sh.Pradeep Kapoor, Nominee of ITPI (On Line)                                                                         | Member |
| 9. Sh.Pawan Kumar, Under Secretary to GoI (On Line)<br>Department of Higher Education, MoE, GoI<br>(Nominee of JS, MoE) | Member |

The Director welcomed all the members of the Board of Governors for the meeting.

The Chairperson advised the Registrar to present the Agenda items.

**ITEM FOR CONFIRMATION OF MINUTES**

**Confirmation of the Minutes of the 38<sup>th</sup> Board of Governors meeting held on 21.10.2023 at Board Room, SPA Vijayawada.**

The Minutes of the 38<sup>th</sup> Meeting of Board of Governors held on 21.10.2023 at Board Room, SPA Vijayawada were circulated to all the members. Since no comments were received from the members, the minutes may be treated as approved by the Board.

**Action Taken Report (ATR) on the Minutes of the 38<sup>th</sup> Board of Governors Meeting held on 21.10.2023.**

<b>38.01</b>	<b>a) Filling of Vacant Faculty Positions under Mission Mode b) Issuing advertisement for the remaining vacant Faculty Positions.</b>
Action Taken	As per the approval and directions of the Board, the Director and the Registrar of the Institute, visited MoE and explained the Reservation Roster that is being adopted in SPAV to MoE Officials. The approval of the MoE attached with Agenda as Annexure – II may please be referred.
Decision	The Board approved the recommendations of the Selection Committee for Faculty Positions and issue of offer of appointment by the Director and accorded approval for issuing advertisement for remaining vacant Faculty Positions by adopting all other necessary procedures.
<b>38.02</b>	<b>Nomination of SC/ST Representative and OBC Representative to the Selection Committee for Academic Staff.</b>
Action Taken	Letter sent to the MoE for Visitor Nominee to the Selection Committee of Faculty.
Decision	The Board noted the same.
<b>38.03</b>	<b>Nomination of Selection Committee for Technical Posts and Senior Administrative Posts.</b>

*(Handwritten signature and date)*  
16/01/24



Action Taken	Nomination of members to the Selection Committee will be intimated to the respective members soon, as per the approval of Board.
Discussion	It was informed to the Board that Prof.Prasad Krishna, Director, NIT Calicut is nominated as Nominee of MoE in place of Ms.Saumya Gupta, IAS, JS, MoE, as intimated vide MoE letter dt.29.12.2023.
Decision	The Board noted the same
<b>38.04</b>	<b>Minutes of 22<sup>nd</sup> Finance Committee Meeting held on 31.03.2023.</b>
Action Taken	No action required.
Decision	The Board noted the same
<b>38.05</b>	<b>Approval of the recommendation of the Minutes of 16<sup>th</sup> Meeting of the Senate of SPAV, which has recommended:</b> <b>a) Proposal to initiate regular Two Year Full-time Postgraduate Program titled 'Master of Design (M. Des)' at SPA Vijayawada</b> <b>b) Conduct of Convocation 2023 for the batches who completed their studies in A.Y. 2022-2023.</b>
Action Taken	a. The Item is placed as Agenda in the 23 <sup>rd</sup> FC vide item No.23.02 to be held on 02.01.2024 for consideration of FC b. As per the approval, 7 <sup>th</sup> Convocation is scheduled to be held on 03.01.2024.
Decision	The Board noted the same
<b>38.14</b>	<b>Implementation of NEP 2020 at SPA Vijayawada</b>
Action Taken	As per the approval of the Board and instructions issued by the Chairperson, the documents were shared with SPA Delhi and Bhopal for their inputs.
Decision	The Board noted the same
<b>38.15</b>	<b>Counting of past service of Prof.S.Ramesh and applicability of Old Pension Scheme.</b>
Action Taken	The details were sent to the MoE for approval vide letter dt.06.11.2023
Decision	The Board noted the same

#### ITEMS FOR APPROVAL

<b>39.01</b>	<b>Recruitment of Non-Faculty Positions</b>
Discussion	The recommendation of the Selection Committee submitted in a sealed cover for the post of Jr. Assistant and Hostel Care Taker were opened in the meeting. The Board was also intimated that Interview was held on 31.12.2023 for the post of AR(Fin) on Deputation. Three candidates were issued Interview Call Letter, out of which two candidates appeared before the Selection Committee. Out these two candidates, one is internal and has applied for post on Deputation.
Decision	The Board approved the recommendations of the Selection Committee for the post of Junior Assistant and Hostel Assistant / Care Taker and authorized Director, SPAV to issue Offer of Appointment to the selected candidates. The Board also approved publication of list of selected candidates in the Website of SPAV and to intimate the Nodal Officer for Mission Mode Recruitment. The DoPT Clarification regarding taking internal candidate on deputation is placed before the Board for perusal. The clarification i.e. taking internal candidates on Deputation needs to be obtained from MoE. After detailed deliberations, the Board resolved to keep the recommendations of the Selection Committee for the post of AR(Fin.) in abeyance, till clarification



	received from MoE with regard to the rule position on the issue of selection and appointment of internal candidate on Deputation.
<b>39.02</b>	<b>Appointment of Registrar for a Fixed Tenure of 5 years and amendment to Offer of Appointment.</b>
Discussion	The request received from the Registrar, vide Letter dt.20.09.2023 and 29.12.2023 vide which the Registrar agreed to withdraw the Writ Petition No.11280 of 2020 were placed before the Board for consideration. After detailed deliberations with reference to the terms and conditions of his Offer of Appointment dt.17.09.2020, the Board considered the agenda item, as the Registrar agreed in writing to withdraw the W.P.No.11280 of 2020 filed by him.
Decision	The Board accorded approval to treat the appointment of Registrar in SPAV for a fixed term not exceeding 05 years from the date of joining the service by withdrawing the Corrigendum issued vide letter dt.07.06.2021 after withdrawing his court case.
<b>39.03</b>	<b>Sanction of the posts of Hindi Officer, Hindi Translator and Hindi Typist.</b>
Discussion	It was brought to the kind notice of the Board that the Parliamentary Committee during the meeting held in Aug. 2023 directed to inform the MoE for sanction of minimum posts for Hindi Department for promotion of Hindi-Rajbhasha.
Decision	The Board recommended for sanction of the posts of Hindi Officer, Hindi Translator and Hindi Typist and for sending the detailed proposal to the MoE for sanction of the said posts.
<b>39.04</b>	<b>Engagement of Hindi Consultant</b>
Discussion	It was informed to the Board that it is becoming highly difficult to conduct the activities to promote Rajbhasha in SPAV, as no post of Hindi Office is created since inception. Also for translation of Annual Report and for discharging the daily routine duties in order to implement Hindi, at least one person having the knowledge of Hindi is required. It was brought to the kind notice of the board that Sh.K.Harish Kumar, presently working as Asst. Director(Official Language) at Hindustan Shipyard, Visakhapatnam superannuating in the month of Jan.2024 is willing to work on Contract at SPAV. Out of the three applications received for the post of Hindi Consultant on Contract Basis, his candidature is most suitable as recommended by the Search Committee constituted for the purpose.
Decision	The Board accorded approval to engage Sh.K.Harish Kumar, as Hindi Consultant initially for a tenure of six months, extended every six months or till one regular sanctioned post of Hindi Dept. is filled, whichever is earlier, with a consolidated remuneration of Rs.40,000/- per month.
<b>39.05</b>	<b>Minutes of the 16<sup>th</sup> Senate</b>
Decision	The Board approved the minutes of 16 <sup>th</sup> Senate of SPAV
<b>39.06</b>	<b>Minutes of the 28<sup>th</sup> BWC</b>
Decision	The Board approved the Minutes of 28 <sup>th</sup> BWC of SPAV, except the Item No.28.3 and 28.7.
<b>39.07</b>	<b>Minutes of the 23<sup>rd</sup> Finance Committee</b>
Decision	The Board approved the minutes of 23 <sup>rd</sup> Finance Committee of SPAV. The Registrar of SPAV is required to present the Budget Estimate 2024-25 to IFD, MoE.



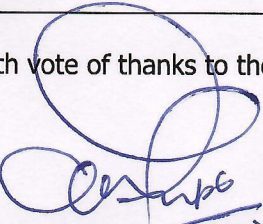
### ITEMS FOR RATIFICATION

<b>39.08</b>	<b>Annual Report for the year 2022-23</b>
Decision	The Board ratified the same
<b>39.09</b>	<b>Extension of tenure of engagement of the Visiting Doctors</b>
Decision	The Board ratified the extension of tenure of engagement of Visiting Doctors as follows: Dr.Kalyani Anantha up to 31.05.2024 Dr.Mazbur Rehaman up to 05.05.2024 Dr.Ch.Vamsee Krishna up to 31.07.2024

### ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR

<b>39.10</b>	<b>RTI Transparency Audit in respect of SPA Vijayawada for FY.2021-22 and FY.2022-23.</b>												
Discussion	<p>This is to inform the Board of Governors of SPA Vijayawada that RTI Cell of SPA Vijayawada is coordinated by the CPIO, APIO (Admin matters) and APIO (Academic Matters), with a First Appellate Authority. All institutions or Public Authorities which come under the purview of RTI Act, 2005, are required to submit the following to the CIC from time to time, for every completed financial year. Quarterly returns online after completion of every quarter of a given financial year Self Appraisal form of Transparency Report, duly filled. Audit of the Self Appraisal through a Third Party which is a Government Training Institute under the Central / State Government</p> <p>TP Audit is a remunerative work which will be undertaken by Government Training Institutes under the Central / State Government. Quotations were invited from eligible institutions as per the information provided by the CIC and/or the list placed on the website of Central Information Commission (in the SPAV logged-in page). Accordingly, the TP Audit task was entrusted to the L1. Details of the TP audit undertaken in the immediately preceding two financial years are as given in the table below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Financial Year</th> <th style="text-align: center;">Name of the TP Audit organisation</th> <th style="text-align: center;">Score as per SPAV Self Appraisal</th> <th style="text-align: center;">Final Score as per the TP Audio Score</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">2021-22</td> <td>The National Institute of Technical Teachers' Training &amp; Research (NITTTR), Chennai</td> <td style="text-align: center;">908 out of 918, i.e., 98.91%.</td> <td style="text-align: center;">887 out of 934, i.e., 94.96%.</td> </tr> <tr> <td style="text-align: center;">2022-23</td> <td>Defence HQ Training Institute (DHTI)"</td> <td style="text-align: center;">931 out of 943, i.e., 98.72%.</td> <td style="text-align: center;">895 out of 942, i.e., 95.01%.</td> </tr> </tbody> </table> <p>Placed for kind information of the Board.</p>	Financial Year	Name of the TP Audit organisation	Score as per SPAV Self Appraisal	Final Score as per the TP Audio Score	2021-22	The National Institute of Technical Teachers' Training & Research (NITTTR), Chennai	908 out of 918, i.e., 98.91%.	887 out of 934, i.e., 94.96%.	2022-23	Defence HQ Training Institute (DHTI)"	931 out of 943, i.e., 98.72%.	895 out of 942, i.e., 95.01%.
Financial Year	Name of the TP Audit organisation	Score as per SPAV Self Appraisal	Final Score as per the TP Audio Score										
2021-22	The National Institute of Technical Teachers' Training & Research (NITTTR), Chennai	908 out of 918, i.e., 98.91%.	887 out of 934, i.e., 94.96%.										
2022-23	Defence HQ Training Institute (DHTI)"	931 out of 943, i.e., 98.72%.	895 out of 942, i.e., 95.01%.										
Decision	The Board noted the same.												

The meeting ended with vote of thanks to the Chair.

  
 16/07/24